Maximus Higher Education Practice

Effort Reporting System Webinar

August 8, 2023



Table of Contents

- Company Background
- Overview & Demo of Effort Reporting System

Maximus Presentation

Company Background



Maximus Higher Education Practice

Organization and structure

- Established in 1985
- Headquartered in Northbrook, IL, with multiple satellite offices across the country

Consulting services

- F&A proposal assistance, Space Survey, Negotiations
- Fringe benefit rate proposals
- Reviews of service/recharge centers
- Moveable and Fixed Asset Inventory
- Building Componentization

- Uniform Guidance Compliance Diagnostic
- Sponsored Programs:
 - Bus Process and Organizational Reviews
 - Pre- and Post-Award Assistance (Interim Staffing)

Software Solutions

- Comprehensive Rate Information System (CRIS[®]) used by 250 institutions (90 of top 100)
- WebSpace[®] Space Inventory and Survey System – used by over 70 institutions
- Effort Reporting System
 ®

37+ Years of Experience



250+ Colleges and universities served

ERS Institutions

Institution	Institution
East Carolina University	Memorial Sloan-Kettering Cancer Center
Drexel University	Rosalind Franklin University
Temple University	Embry Riddle
University of North Carolina, Charlotte	Health Research Institute
Johns Hopkins University	University of Houston
Northwestern University	University of Vermont
Emory University	Syracuse University
James Madison University	Augusta University
University of Pennsylvania	Georgia State University
Tulane University	Yale University
New York University	Kennesaw State University
University of Maryland, Baltimore	Baylor College of Medicine
Eastern Virginia Medical School	Virginia Tech
Boston College	

Benefits

Compliant

- ERS is compliant with Uniform Guidance (2CFR 200) and agency requirements
- Provides alerts for Salary CAP, K-Awards, Suspense Accounts, etc.
- Incorporates Retroactive Cost Transfers
 (Labor redistributions)
- Tracks Commitment and compares
 against actuals
- Increased completion rates and timeliness

Integrated

 ERS is easily integrated with various systems to provide up to-date payroll (including labor redistribution), award and HR data

Flexible

- ERS has over 60 configurations to meet various requirements
- Streamlines Labor Cost Transfer process



Scalable

- Used at the largest research university in US, certifying 45,000 forms annually; as well as smaller institutions
- Provides Management Reporting and benchmark tracking

User friendly

- Effort can be certified by Project or Individual under 4 clicks
- Real-time status dashboards and project details
- Can be used on a tablet or other mobile devices
- · Built in reminders, alerts and notifications

Secure

• ERS is role-based, domain-based, secure, encrypted and SSO integrated

ERS Technical Design and Approach

- Java J2EE Framework; 100% Web-based
- Platform and Source System Independent
- Flexible System Configuration
- Over 60 System Configuration Parameters
- Import Data via XLS, XLSX, TEXT, CSV, or XML Format
- Database Server Options: latest versions of Oracle and SQL Server
- Reporting and Data Management; Ad Hoc Reporting Tool built in
- End-users need Internet access only; standard browsers: IE, Firefox, Chrome, Safari on Mac
- Can be installed on-premise or hosted

ERS Effort Reporting System



ERS Process and Roles

Initiate Effort

- Load data for new reporting period
- Confirm IBS
- Launch new Reporting Period and Send notifications

Central Admin

Pre Review

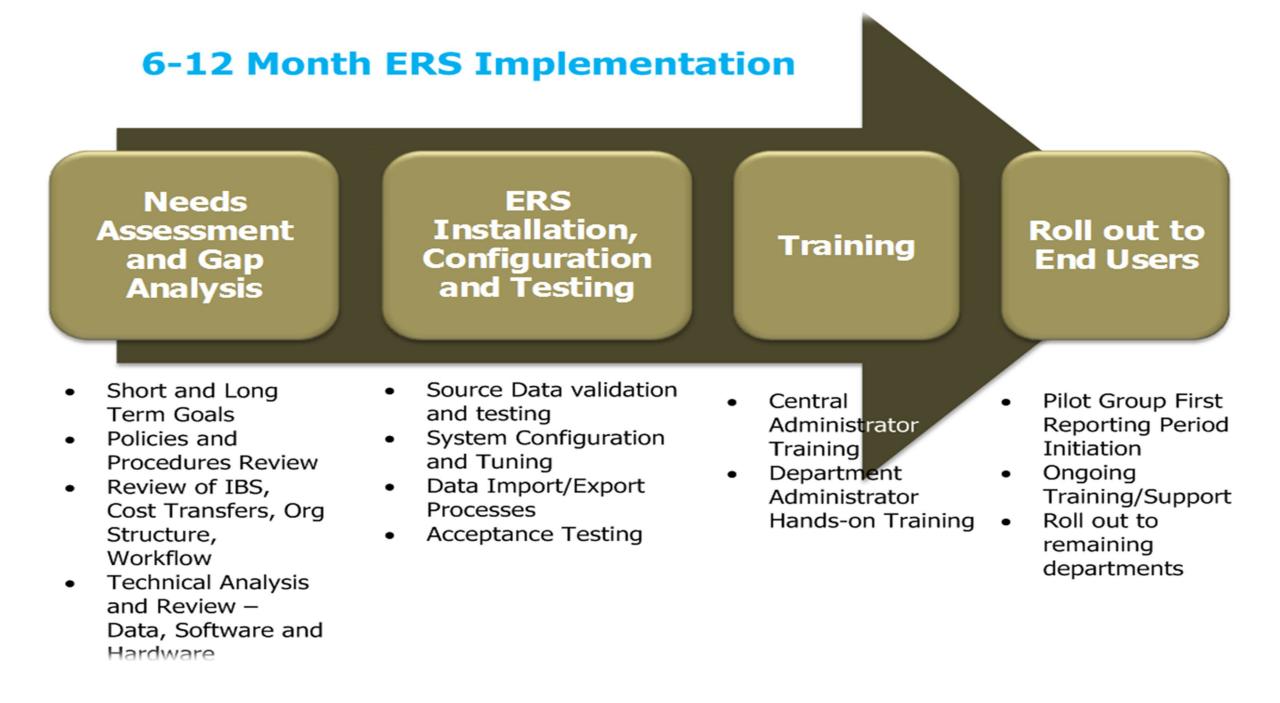
- Department Coordinators Review and Make
 - corrections
 - Auto Email sent to Certifier

Dept. Admin

Certify

- Principal Investigators Certify their own and for all staff on Project
- If changes are made, auto email
- sent to Post Review

Certifiers



Upcoming Webinars



- Accurate Reporting of Moveable
 Equipment/Physical Space Inventory Data Wednesday, August 16, 2023 at 2:00 PM EST
- Annual Users Meeting September 20 23, 2023 Hybrid – Virtual and On-site at Austin, Texas - <u>https://maximus.com/event/maximus-36th-annual-higher-education-hybrid-meeting</u>



Questions?

Contact us

For more information:

Harold Horton – Senior Vice President HaroldHorton@maximus.com 614.270.8674

Inna Gvozdeva – Director InnaGvozdeva@maximus.com 847.477.3858